

**TOWN OF VIENNA, VIRGINIA
APPLICATION FOR DRIVEWAY PERMIT**

*From Vienna Web Site

DATE: _____
PROPERTY OWNER: _____ PHONE: _____
PROPERTY ADDRESS: _____

CONTRACTOR NAME: _____
ADDRESS: _____ PHONE: _____

IS A CURB CUT REQUIRED? NO ☐ YES ☐ IF "YES", THE CONTRACTOR MUST CONTACT THE TOWN'S DEPARTMENT OF PUBLIC WORKS TO OBTAIN INFORMATION PERTAINING TO STANDARDS OF CONSTRUCTION AND INSPECTION REQUIREMENTS.

I hereby certify that all driveways and parking areas constructed will be within the boundaries of the applicant's property and built in compliance with Sections 18-134, 18-144, and 18-145 of the Vienna Town Code (see reverse). This includes, but is not limited to, the construction of all driveways and parking areas with permanent materials such as asphalt, concrete or grid pavers. It is understood that gravel driveways and parking areas are not permitted.

Signature: _____ Date: _____

OFFICE USE ONLY

Paid: _____ Received by: _____ Permit No.: _____ Date Assigned: _____

Legal Description: _____

If Platted:

Subdivision: _____ Section: _____ Block: _____ Lot: _____

Zoning District: _____

Comments: _____

Approved by:

Director of Planning and Zoning Date

Director of Public Works Date

SECTION 18-134, 18-144 AND 18-145: PARKING REGULATIONS

§18-134 Improvements Applicable to Parking Areas and Loading Spaces: All private or public parking areas and loading spaces constructed after the effective date of this Section shall be developed as follows:

A. All parking areas in the single-family residential zoning districts shall be constructed of permanent materials, with an asphalt, concrete, or grid paver surface, meeting the specifications of the Town. Ingress and egress to a public street shall be provided by means of a driveway meeting these same specifications and meeting a width of not less than twelve (12) nor more than twenty-five (25) feet at the street right-of-way line.

B. All parking areas in the townhouse, two-family, multiple-family residential, commercial and industrial zoning districts shall be constructed of permanent materials, with an asphalt or concrete surface, meeting the specifications of the Town. Ingress and egress to a public street shall be provided by means of entrances and exits meeting these same specifications and meeting a width of not less than twenty-five (25) feet nor more than thirty-five (35) feet at the street right-of-way line. All parking areas shall also be provided with bumper guards as deemed necessary by the Director of Public Works in order to protect a building from vehicular bumpers, or a public sidewalk from overhanging bumpers, to prevent vehicles from rolling down embankments or onto adjacent property, or to provide protection against other hazards peculiar to the topography or the site development of a particular parcel of ground. Curb stops may be substituted for bumper guards where their use is considered adequate by the Director of Public Works.

§18-144 Private Parking Area: Where To Be Located. A private parking area may occupy any part of a required rear yard. In residential zones, it shall be not less than one (1) foot from any side or rear lot Line.

§18-145 Private Parking Area on Corner Lot. No private parking area on a corner lot shall be constructed beyond the building line of any adjoining lot, nor be located nearer than five (5) feet to the side line of such adjoining lot.